6.2.3 Implementation of e-Governance in areas of operation

User interface screen shot details :-

1. Administration (In Point no.s 18, 19 & 20)

2. Finance and Accounts (In point no.s 19, 20)

3. Examination (12, 13)

4. Admission & Support (2, 3, 5, 9,14)

MIS (Management Information System)

ACET has developed the MIS in-house and is well established and fully functional. It is capable of generating various reports, maintaining institutional data in cloud remote directories and database. The functionalities are enlisted below

1. Secured login for various stake holders such as students, staff, alumni, etc. with a dashboard, password recovery, profile update options.
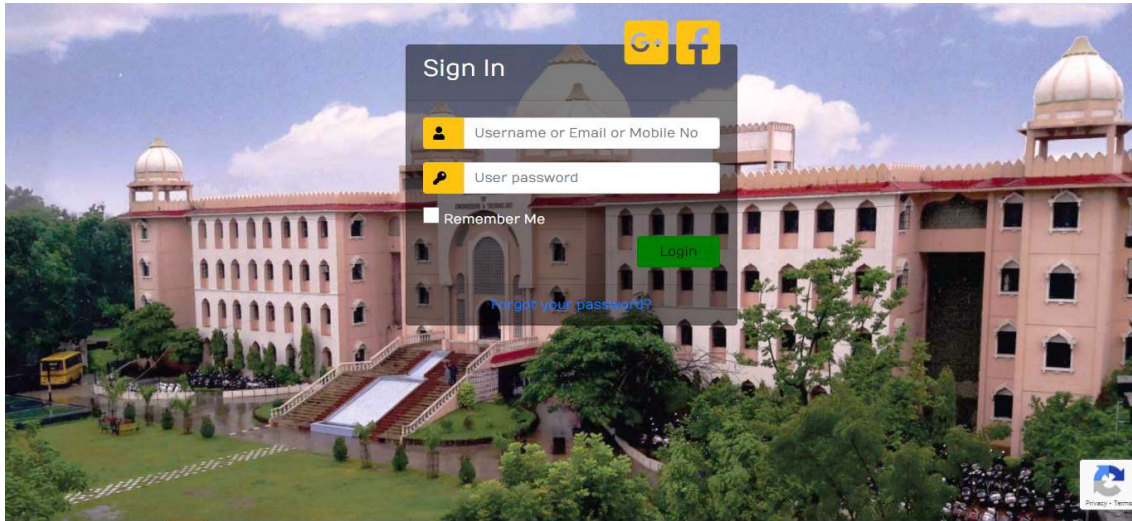
2. Admission Module: It facilitate students to fill the admission form online, which is approved at office

Admission forms for session:2021-2022

Refresh ⟳ | Submitted 0 | Accepted 17 | Rejected 7 | Fwd to Acct 1097 | Total Admns 1248 | Admitted

Accepted Forms:

View	Fwd to Accounts	Id	Form ID	Course Level	Course Year	Student Name	Date of Submission	Download
🔍	⏩	1331	4UGCIVIL1331	UG	4	GULNAZ NIZAMUDDIN SIDDIQUI	21-08-2021 17:05:13	⬇
🔍	⏩	1396	3UGCSE1396	UG	3	DEEPANSHU MAHOBIYA RAJESH KUMAR MAHOBIYA	24-08-2021 11:00:13	⬇
🔍	⏩	1402	4UGCIVIL1402	UG	4	SALONI RAJENDRA RAJENDRA DUPARE	24-08-2021 12:53:06	⬇
🔍	⏩	1550	4UGMECH1550	UG	4	SAKIB KHAN NASIR KHAN PATHAN	27-08-2021 12:03:39	⬇
🔍	⏩	1583	4UGCSE1583	UG	4	GIRADKAR NIKHIL KESHAVRAO	27-08-2021 17:04:22	⬇
🔍	⏩	1742	3UGCIVIL1741	UG	3	MARGOOB MASROOR ALAM ANSARI	31-08-2021 23:17:57	⬇
🔍	⏩	1855	3UGETC1854	UG	3	MORGHARE SAKSHI RAJENDRA	03-09-2021 16:43:17	⬇

3. First Year and Direct Second Year Admission Module with various reports facility

Manage Students

Add Student

Search: _____

S.N ↑↓	CAP ID ↑↓	Name of Student ↑↓	Branch Info ↑↓	Action ↑↓
1	ME21600696	WADHAWE RAJANI YADAVRAO	M.Tech, Electronics & Communication Engg. [417237010]	✏ 🗑 🖨
2	ME21600414	AKSHATA BAGDE	M.Tech, Electronics & Communication Engg. [417237010]	✏ 🗑 🖨
3	ME21601098	SHYAM SORMARE	M.Tech, Mechanical Engg. Design [417290410]	✏ 🗑 🖨
4	DSE21115626	KOWACHE SUDHANSHU MANSING	BE, Mechanical Engg. [417261210]	✏ 🗑 🖨

UG Student List

☑ First Year ☑ Direct Second Year [Show]

Copy CSV Excel PDF Print

Search: _____

Sr. No. ↑↓	Name of Student ↑↓	Branch Info ↑↓	Contac...
1	ZAMIR AKBAR KHAN	MECH	996098
2	KOWACHE SUDHANSHU MANSING	MECH	904975
3	JOGE TUSHALI ARUN	CIVIL	888851
4	BODELE SIDDHIKA JANARDANA	CIVIL	928435
5	MUNDURAO VYANKATESH PRAVEEN	MECH	937049
6	KHAN AFNAN TAHIR	CIVIL	989308
7	CHANKAPURE MEGHA RAVIKANT	ETC	735083
8	AQUIB DARAIN NAJMUS SAQUIB	CSE	937080

4. Week & Day Time tables module with highlighted current running slot

Anjuman College of Engineering and Technology
Department of Electronics and Telecommunication Engineering
Time Table (W-2021) [3-A]

Day	1	2	3	4	5	6
Monday	DSD (T) [10:00-11:00]	SS (T) [11:00-12:00]	NT (T) [12:00-13:00]	M-III (T) [14:00-15:00]	CA (T) [15:00-16:00]	
Tuesday	DSD (T) [10:00-11:00]	SS (T) [11:00-12:00]	NT (T) [12:00-13:00]	M-III (T) [14:00-15:00]	CA (T) [15:00-16:00]	
Wednesday	DSD (T) [10:00-11:00]	SS (T) [11:00-12:00]	NT (T) [12:00-13:00]	DSD (T) [14:00-15:00]	D(1) / C(2) / W(3) [15:00-17:00] / /	
Thursday	MI (T) [10:00-11:00]	M-III (T) [11:00-12:00]	C (T) [12:00-13:00]	DSD (T) [14:00-15:00]	W(1) / D(2) / C(3) [15:00-17:00] / /	
Friday	MI (T) [10:00-11:00]	M-III (T) [11:00-12:00]	C (T) [12:00-13:00]	C(1) / W(2) / D(3) [14:30-16:30] / /		
Saturday	MI (T) [10:00-11:00]	M-III (T) [11:00-12:00]	C (T) [12:00-13:00]	MH (T) [14:00-17:00]		

Subject Name			Subject Abr	TH/PR	Subject Incharge
COMPONENTS FOR ELECTRONIC CIRCUIT DESIGN			CEC	Theory	Syed Irfan Ali
NETWORK ANALYSIS AND SYNTHESIS			NAS	Theory	Shahid Ansari

Time	Lectures
10:00 - 11:00	MI (T)
11:00 - 12:00	M-III (T)
12:00 - 13:00	CEC (T)
[14:30 - 16:30]	C(1) / W(2) / D(3)

5. Attendance Module: Capable of Adding attendance, generating reports and downloading attendance register as pdf

Manage Attendance   Attendance Report   Attendance Registers

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Lets go green to let our globe clean!
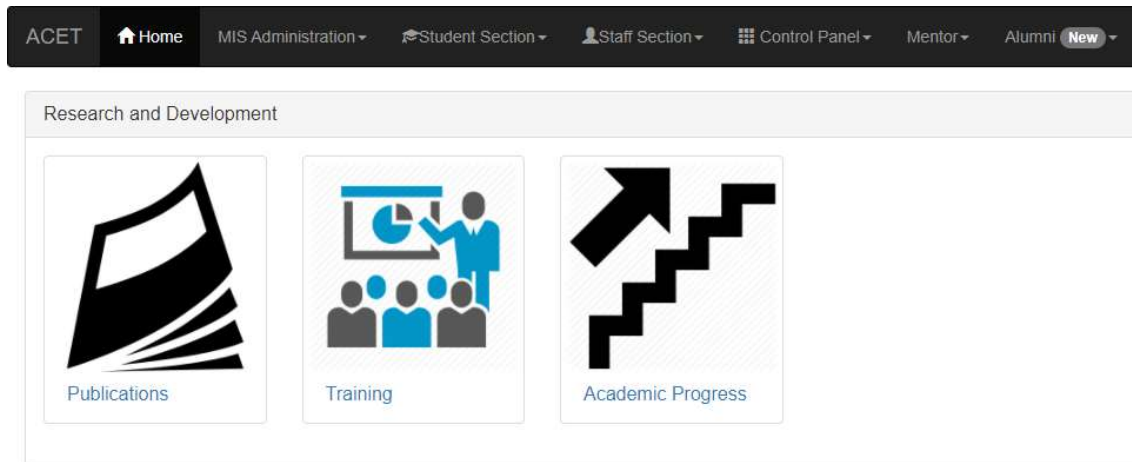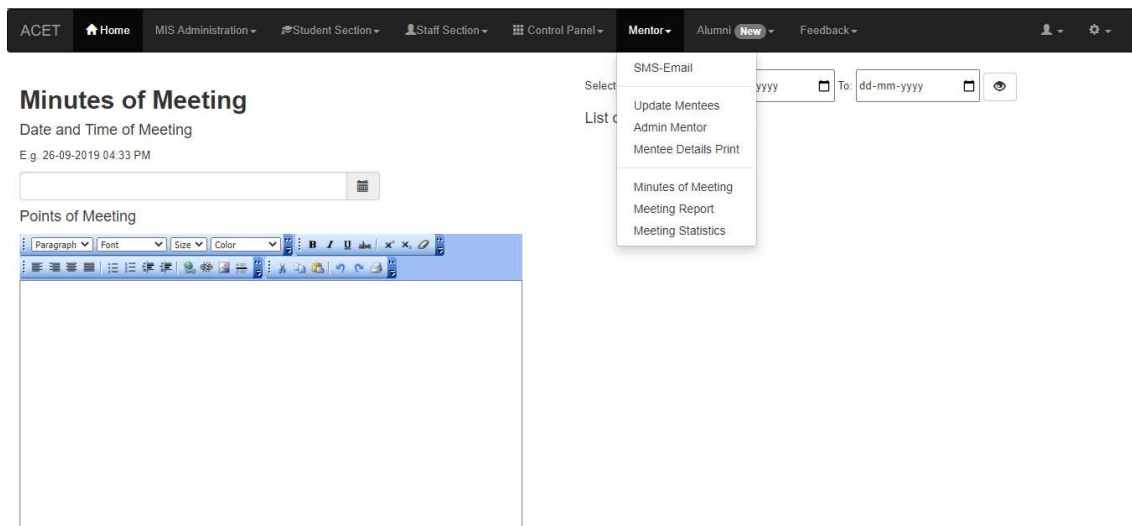
6. Research & Development Module: Capable of keeping record of Journals, Trainings & Research related activities and generating various reports, uploading & downloading Journals, certificates of trainings, etc.

7. Mentoring Module: Capable of keeping record of Mentor-Mentees meeting and generating reports

8. Alumni Module: Capable of Keeping record of each Alumni, their current job profile and generating reports

9. Course plan Module: Capable of planning the topics to be taught date-wise before starting course, attaching topics with attendance and generating reports

10. Committee/Body/Cell Module: Capable of keeping the record of minutes of meeting of various committees/ bodies or Cells in the Institute and generating reports.
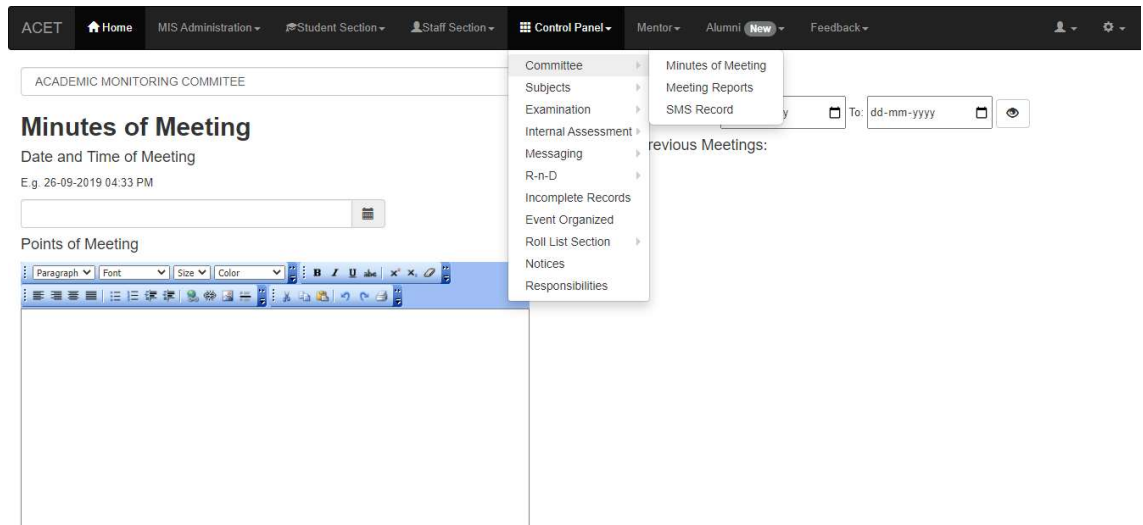
11. Course Outcome Module: Capable of keeping the CO of each course, approval from the head, mapping with PO and PSO and generating reports
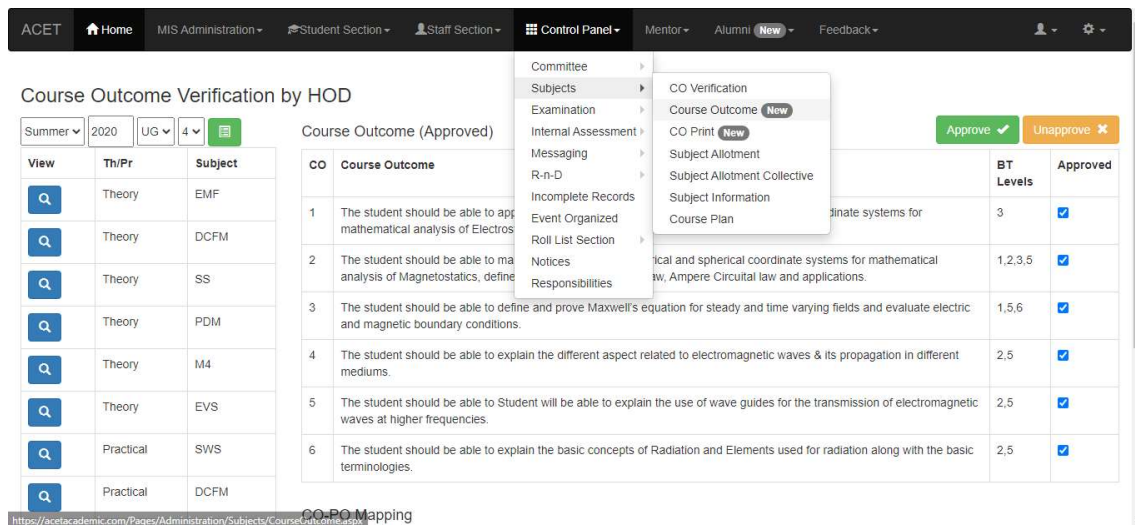
12. Examination Module: Capable of conducting online MCQ examinations, surveys, etc. and assessment and generating reports/results

13. Internal Assessment Module: Capable of keeping record of the internal assessment of students and generating required reports

14. Notice Board Module: Capable of displaying the notices to student, staff or public on MIS.

15. Task Assigned Module: Capable of assigning the Department level and Institute level tasks to faculties on MIS
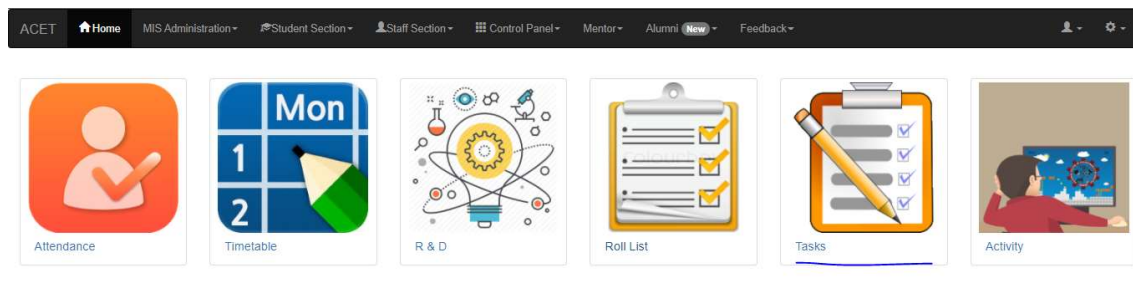
Syed Irfan Ali

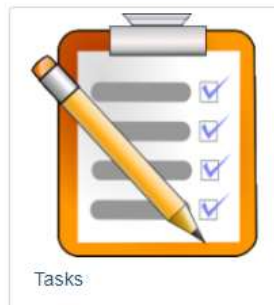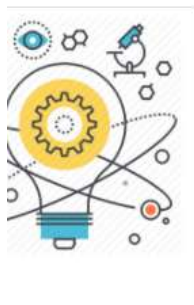Department Level Responsibility:

Responsibility Name	Description
Time-Table Incharge	Update current timetable
Mentor Incharge	

College Level Responsibility:

Name of Committee	Position
PAPERLESS CAMPUS	CONVENOR & DEVELOPER
MIS	CONVENOR
Time-Table Incharge	Responsibility
Mentor Incharge	Responsibility

16. **Staff Activity Module: Capable of keeping track on Staff Activities and generating reports**

| III Control Panel ▾ | Mentor ▾ | Alumni (New) ▾ | Feedback ▾ | 👤 ▾ ⚙ ▾ |

Roll List

Tasks

Activity

Add New Activity

From: 10-12-2021 02:00 PM

To: 10-12-2021 04:00 PM

Assigned by: HOD

Activity Name: CEC Practical

Activity Description: CEC Practical

Add

10-12-2021 Show 🔍

Sr.No.	Activity Name	Activity Description	HOD Acknowledged	Dean Academic Acknowledged	From	To	
1	CEC Practical	CEC Practical	No	No	10-12-2021 14:00:00	10-12-2021 16:00:00	🗑

17. **Feedback Module:** Capable of collecting feedback from students for Faculty Performance, Administration and Curriculum and generating various reports.

Name of Faculty	Subject	Out of	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10	Feedback Average
Dr. Ashfaque Ansari	RCC	22	7.27	6.5	6.41	6.55	6.82	6.45	6.59	6.32	7.27	6.5	6.67
Dr. Rashmi G. Bade	GT-II	20	8.2	8.1	7.8	7.75	7.85	8.45	8.25	8.35	8.65	8.1	8.15
Mr.Ansari Aquib Zafar Jamal	SA-II	20	8.1	8.05	7.8	7.55	7.75	8.4	8.15	8.3	8.65	7.85	8.06
Mr. Mohammad Azaz	FM-I	44	8.52	8.45	8.3	7.8	8.11	8.57	8.43	8.48	8.8	8.3	8.38

18. Library Module: Capable of Generating Library I Cards for Students

19. Account Section Module: Capable of Collection Fees with various inputs and generating various reports for Audit and printing fee receipts.

20. Bonafide, Character & No-Dues Certificate Module: Capable of collecting application from student and generating the Certificates from Office Section.

ANJUMAN COLLEGE OF ENGINEERING & TECHNOLOGY
MANGALWARI BAZAR ROAD, SADAR, NAGPUR-440001.
(Managed by Anjuman Hami-E-Islam, Nagpur)
PHONE : 0712 2582749, 2583559,   FAX : 0712 2582749

website : www.anjumanengg.edu.in E mail : eng_acet@rediffmail.com / eng.acet@gmail.com

Ref. No. : **ACET/P/2020/ 880**   Date : 07-12-2021

REVISED OFFICE ORDER
MANAGEMENT INFORMATION SYSTEM (MIS) CELL

In order to have effective data management and to generate various reports at fingertips, Management Information System (MIS) cell is being constituted. The members of the Cell are as under;

Prof. Syed Irfan Ali		Convener
Prof. Syed Rehan		Co-convenor
Mr. Abeed Sheikh	CSE	Member
Mr. Mohammad Mohsin Khan	MECH	Member
Mr. Syed Maqsood	EXPO	Member
Mr. Tauseef Raza Khan	CIVIL	Member
Ms. Rubina Ahmed	ETC	Member
Mr. Noman Khan	S&H	Member

ROLE & RESPONSIBILITIES MIS CONVENER:
- To design, plan, code, test and deploy software modules.
- To improve the Institute's operational efficiency, by proper management of data which can be made available as and when required.
- To prepare the database & to generate necessary reports required for University, DTE, AICTE, NAAC, NBA, etc.
- To develop new product / softwares as per the requirement to facilitate the various stakeholders to access real-time data.
- To provide graphical reports on various parameters to do the assessment of the Institution.
- To provide a feedback system that can help the institute to align its processes according to the needs of the situation.
- The Convenor will guide the Co-convenor regarding the operation, coding and maintenance of software.
- Any other MIS Related Work.

ROLE & RESPONSIBILITIES CO-CONVENORS & MEMBERS:
- The Co-convenor is directed to learn coding, operation and maintenance of software from the Convenor.
- Members are directed to learn the operation of software from the Convenor & Co-convenor.
- Coding, Operation, Maintenance of software to be done by Co-convenor.
- Co-convenor has to coordinate with the staff of the institute and MIS Members and to provide training to operate the developed software.
- MIS Members have to provide Technical support to the Students etc. and do data entry whenever required.

PRINCIPAL
ANJUMAN COLLEGE OF ENGINEERING & TECHNOLOGY

Copy to;
- The Hon'ble Administrator, AHI, for information.
- All the above concerned committee members.
- All the Deans, Heads, Administrative Officer, W/S, T&P, Librarian, Phy. Instructor for information.
- The Principal's file.